UNITED STATES DISTRICT COURT FOR THE DISTRICT OF UTAH



Local Rules of Civil Practice

DECEMBER 2021

LOCAL CIVIL RULES

TABLE OF CONTENTS

DUCivR 1-1	AVAILABILITY AND AMENDMENTS	1
DUCivR 1-2	SANCTIONS FOR VIOLATING THESE RULES	1
DUCivR 3-1	CLERK'S SCHEDULE OF MISCELLANEOUS FEES	1
DUCivR 3-2	PROCEEDING WITHOUT PREPAYMENT OR PAYMENT OF FILING FEES	2
DUCivR 3-3	MULTIDISTRICT LITIGATION	5
DUCivR 3-4	CIVIL COVER SHEET	6
DUCivR 3-5	MOTIONS IN PLEADINGS PROHIBITED	6
DUCivR 5-1	FILING AND ELECTRONIC NOTIFICATION	6
DUCivR 5-2	FILING CASES UNDER COURT SEAL	. 12
DUCivR 5-3	FILING DOCUMENTS UNDER COURT SEAL	. 13
DUCivR 5-4	HABEAS CORPUS PETITIONS AND PRISONER CIVIL RIGHTS COMPLAINTS	. 16
DUCivR 5.1-1	NOTIFICATION OF CLAIM OF UNCONSTITUTIONALITY	. 17
DUCivR 5.2-1	REDACTION OF PERSONAL IDENTIFIERS AND PROTECTED INFORMATION	. 18
DUCivR 6-1	FILING DEADLINES WHEN COURT IS CLOSED	. 20
DUCivR 7-1	MOTIONS AND MEMORANDA	. 20
DUCivR 7-2	CITING UNPUBLISHED JUDICIAL DECISIONS	. 25
DUCivR 7-3	REQUEST TO SUBMIT FOR DECISION	. 26
DUCivR 7-4	AN ACTION SEEKING JUDICIAL REVIEW OF A DECISION FROM AN ADMINISTRATIVE AGENCY	. 27

DUCivR 7-5	HYPERLINKS IN DOCUMENTS	30
DUCivR 9-1	ALLOCATION OF FAULT	30
DUCivR 10-1	FORMAT OF DOCUMENTS	31
DUCivR 15-1	AMENDED PLEADINGS	34
DUCivR 16-1	PRETRIAL PROCEDURE	35
DUCivR 16-2	ALTERNATIVE DISPUTE RESOLUTION	37
DUCivR 16-3	SETTLEMENT CONFERENCES	40
DUCivR 23-1	DESIGNATION OF PROPOSED CLASS ACTION	41
DUCivR 26-1	DISCOVERY REQUESTS AND DOCUMENTS	43
DUCivR 26-2	STANDARD PROTECTIVE ORDER AND STAY OF DEPOSITIONS	44
DUCivR 29-1	AGREEMENTS REGARDING EXTENSION OF DISCOVERY RESPONSE DEADLINES	45
DUCivR 30-1	DEPOSITION OBJECTIONS	46
DUCivR 30-2	NOTICES REQUIRED FOR DEPOSITIONS UNDER FED. R. CIV. P. 30(b)(6)	46
DUCivR 37-1	DISCOVERY DISPUTES	47
DUCivR 41-1	SANCTIONS: FAILURE TO NOTIFY COURT WHEN SETTLEMENT IS REACHED BEFORE A SCHEDULED JURY TRIAL	50
DUCivR 41-2	DISMISSAL FOR FAILURE TO PROSECUTE	50
DUCivR 42-1	CONSOLIDATION OF CIVIL CASES	50
DUCivR 43-1	COURTROOM PRACTICES AND PROTOCOL	51
DUCivR 45-1	PRIOR NOTICE OF SUBPOENA AND COPY OF DUCIVR 37-1 REQUIRED FOR NONPARTY	53
DUCivR 47-1	IMPANELMENT AND SELECTION OF JURORS	54
DUCivR 47-2	COMMUNICATION WITH JURORS	55

DUCivR 51-1	INSTRUCTIONS TO THE JURY	55
DUCivR 54-1	JUDGMENTS: PREPARATION OF ORDERS, JUDGMENTS, FINDINGS OF FACTS AND CONCLUSIONS OF LAW	56
DUCivR 54-2	COSTS: TAXATION OF COSTS AND ATTORNEYS' FEES	57
DUCivR 55-1	DEFAULTS AND DEFAULT JUDGMENTS	58
DUCivR 56-1	SUMMARY JUDGMENT MOTIONS AND MEMORANDA	60
DUCivR 58-1	JUDGMENT: FINAL JUDGMENT BASED UPON A WRITTEN INSTRUMENT	64
DUCivR 67-1	RECEIPT AND DEPOSIT OF REGISTRY FUNDS	64
DUCivR 69-1	SUPPLEMENTAL PROCEEDINGS	67
DUCivR 71.1-1	DEPOSITS IN THE COURT REGISTRY	68
DUCivR 72-1	MAGISTRATE JUDGE AUTHORITY	69
DUCivR 72-2	MAGISTRATE JUDGE FUNCTIONS AND DUTIES IN CIVIL MATTERS	69
DUCivR 72-3	RESPONSE TO AN OBJECTION TO A MAGISTRATE JUDGE DECISION	72
DUCivR 77-1	OFFICE OF RECORD; COURT LIBRARY; HOURS AND DAYS OF BUSINESS	73
DUCivR 77-2	MOTIONS GRANTABLE BY THE CLERK OF COURT	74
DUCivR 79-1	ACCESS TO COURT RECORDS	74
DUCivR 81-1	SCOPE AND APPLICABILITY OF RULES	75
DUCivR 81-2	REMOVED ACTIONS	76
DUCivR 83-1.1	ATTORNEYS - ADMISSION TO PRACTICE	78
DUCivR 83-1.2	ATTORNEYS - ANNUAL REGISTRATION	81
DUCivR 83-1.3	ATTORNEYS - APPEARANCES BY ATTORNEYS	83

DUCivR 83-1.4	ATTORNEYS - SUBSTITUTION AND WITHDRAWAL OF ATTORNEY	85
DUCivR 83-1.5.1	ATTORNEY DISCIPLINARY ACTIONS - GENERAL PROVISIONS	89
DUCivR 83-1.5.2	RECIPROCAL DISCIPLINE	91
DUCivR 83-1.5.3	CRIMINAL CONVICTION DISCIPLINE	93
DUCivR 83-1.5.4	REFERRAL BY A JUDICIAL OFFICER	94
DUCivR 83-1.5.5	ATTORNEY MISCONDUCT COMPLAINT	95
DUCivR 83-1.5.6	COMMITTEE ON THE CONDUCT OF ATTORNEYS	96
DUCivR 83-1.5.7	EVIDENTIARY HEARING	98
DUCivR 83-1.5.8	REINSTATEMENT	99
DUCivR 83-1.6	ATTORNEYS - STUDENT PRACTICE RULE	100
DUCivR 83-1.7	CONDUCT OF AN UNREPRESENTED PARTY	103
DUCivR 83-2	ASSIGNMENT AND TRANSFER OF CIVIL CASES	103
DUCivR 83-3	CAMERAS, RECORDING DEVICES, AND BROADCASTS	106
DUCivR 83-4	COURT SECURITY	107
DUCivR 83-5	CUSTODY AND DISPOSITION OF TRIAL EXHIBITS	108
DUCivR 83-6	STIPULATIONS: PROCEDURAL REQUIREMENT	111
DUCivR 83-7.1	BANKRUPTCY - ORDER OF REFERENCE OF BANKRUPTCY MATTERS TO BANKRUPTCY JUDGES	111
DUCivR 83-7.2	BANKRUPTCY - REMOVAL OF CLAIMS OR ACTIONS RELATED TO BANKRUPTCY CASES	111
DUCivR 83-7.3	BANKRUPTCY - TRANSFER OF PERSONAL INJURY TORT AND WRONGFUL DEATH CLAIMS TO THE DISTRICT COURT	112
DUCivR 83-7.4	BANKRUPTCY - WITHDRAWAL OF THE REFERENCE OF BANKRUPTCY CASES, PROCEEDINGS AND CONTESTED MATTERS	112
	- IVI/ \	

DUCivR 83-7.5	BANKRUPTCY - DETERMINATION OF PROCEEDINGS AS "NON-CORE"	116
DUCivR 83-7.6	BANKRUPTCY - LOCAL BANKRUPTCY RULES OF PRACTICE	116
DUCivR 83-7.7	BANKRUPTCY - JURY TRIALS IN BANKRUPTCY COURT	117
DUCivR 83-7.8	BANKRUPTCY - INDIRECT CRIMINAL CONTEMPT OF BANKRUPTCY COURT	117
DUCivR 83-7.9	BANKRUPTCY - APPEALS TO THE DISTRICT COURT FROM THE BANKRUPTCY COURT UNDER 28 U.S.C. § 158	118
DUCivR 86-1	EFFECTIVE DATE OF RULES	121

DUCIVR 6-1 FILING DEADLINES WHEN COURT IS CLOSED

When the court is closed by order of the Chief Judge, a deadline that falls on that day is extended to the next day the court is open.

DUCivR 7-1 MOTIONS AND MEMORANDA

- (a) Motion, Response, and Reply.
 - (1) <u>Motion and Memorandum</u>. Except as otherwise allowed by this rule, a motion and memorandum must be contained in the same document and include the following:
 - (A) an initial separate section stating succinctly the specific relief sought and the grounds for the relief; and
 - (B) a recitation of relevant facts, supporting authority, and argument.
 - (2) Exception to the Requirement to Include Facts and Supporting Authority.

 The requirement to include facts and supporting authority under section
 7-1(a)(1)(B) does not apply to the following motions:
 - (A) to extend time for the performance of an act, whether required or permitted, if the motion is made before the current deadline expires;
 - (B) to continue a hearing or other court proceeding;
 - (C) to appoint a next friend or guardian ad litem;
 - (D) to substitute a party;
 - (E) for a settlement conference;
 - (F) for referral to or withdrawal from the court's ADR program; and
 - (G) for approval of a stipulation between the parties.
 - (3) <u>No Motion Within a Response or Reply</u>. A party may not make a motion, including a motion under Fed. R. Civ. P. 56(d), or a cross-motion in a